



13 June 2006

Minutes
of the
NATO Marlins
Executive Committee Meeting
held at the
NATO HQ, Brussels/BEL
13 June 2006

1. OPENING REMARKS

Action (a) Opening remarks by NMS President and Executive Committee Members

- (1) The Executive Committee convened with the following members present:
- President Lori MacRae (delayed due to other commitments)
 - Vice-President Mark Lotze
 - Athletic Director Karen van den Brink
 - Treasurer Dan Lynch (delayed due to other commitments)
 - Former Treasurer Wilhelm Kersten
 - Secretary Karsten B. Zwirtz
 - Head Coach Michelle Guillou
- (2) The Committee agreed to the Meeting Agenda as proposed.

1.1. Approval of the last NATO Marlins Executive Committee Meeting Minutes

Action (a) Provide approval to the Minutes of the NATO Marlins Executive Committee Meeting held 29 May 2006

- (3) The Committee approved the Minutes of the NATO Marlins Executive Committee Meeting held 29 May 2006 without changes.

1.2. Approval of the NATO Marlins Organization Structure

Action (a) Committee Members to note and sign the NATO Marlins Organization Structure

The Committee

- (4) agreed the NATO Marlins Organization Structure document by signature.
- (5) agreed a new **Action Item 06-02** be ESTABLISHED:
Investigate requirement to provide the new NATO Marlins Organization Structure to the EFSL authorities for update
- Secretary
 - a.s.a.p.

2. PROGRAMS

2.1. Swim Programs

2.1.1. Learn-to-Swim Program

Action (a) Discuss and agree to the LtS Program for the Fall Season 2006

The Committee

- (6) noted a consolidated list of training weeks for the LtS Program for the Autumn 2006, Winter and Spring 2007 Season, taking into account Belgian and NATO holidays and vacation periods, provided by the Athletic Director.
- (7) agreed the LtS Program Schedule.

2.1.2. Special Programs

Action (a) Discuss and agree to the ARC Babysitting Course as planned for the 9 Sep 2006

- (8) The Committee agreed to have an ARC Babysitting Course being held by the NMS President the 9 Sep 2006. Advertisements will be posted accordingly in due time.

2.2. Competitive Programs

2.2.1. Pre-Competition Program

The Committee

- (9) noted that the training for the Spring Season will officially end 30 June and that an additional training week will be offered starting 16 Aug 06.
- (10) noted that from Fall Season 2006 on the Competitive Swim Training Program will be modified by adopting a new structure, dividing the swimmers according their skills in five different level groups, Level AA and A to D, in order to meet EFSL requirements. The recently introduced "Pre-Team" group will then become Competitive Swim Training Level "D".
- (11) noted that by adopting the new structure it should not mean that there would be no chance for regular swimmers to progress from the LtS Program to the Competitive Swim Training Program or for competitive swimmers to move up into a higher level if swim skills allow.

2.2.2. Competition Program

Action (a) Discuss and agree to the NMS Competition Program for the EFSL Season 2006-2007

The Committee

- (12) noted that no modifications to the NMS Competition program were required, after the Head Coach had crosschecked the current NMS Competition Swim Training Program for the EFSL Season 2006-2007 with EFSL authorities.
- (13) agreed the NMS Competition Swim Team Program to be conducted as it stands.

3. NMS SWIM SCHEDULE

Action (a) Review the NMS Swim Schedule and modify if required

The Committee

- (14) noted that with end of the Winter 2005-06 season three coaches, Kathy Baker, Wilhelm Kersten and Matthieu Dekeyser (pending confirmation by the end of Aug), will not longer be available to conduct swim training courses.
- (15) noted a report by the Head Coach, that in accordance with decisions taken at the last meeting, she did send out 7 requests for Coaching Support reaching 30 swim clubs, where only one club did respond with the offer to have this request posted on the Belgian wide ranging Homepage for Swim Club activities, www.natabel.com.
- (16) agreed to modify the Swim Schedule in accordance with the prospected availability of coaches and in order to meet the new Competitive Swim Training structure.

Action (b) Agree to the updated NMS Swim Schedule

- (17) The Committee agreed the NMS Swim Schedule with modifications seeking confirmation of current Coaches to be able to conduct courses as scheduled.

4. OTHER NMS SWIM ACTIVITIES

Action (a) Discuss any other NMS swim activities

The Committee

- (18) noted the question raised by the Head Coach, if the Committee does have the intent to conduct the annually held Swim Marathon and the annual Christmas Party.
- (19) agreed to postpone the discussion until the next meeting.

5. STAFF TRAINING

Action (a) Discuss and schedule training activities for NMS Staff Members

The Committee

- (20) noted that Patrick Kilroy and Michelle Guillou as one of the Head Coaches both were planned to attend the EFSL Statistician Clinic in Kaiserslautern/ DEU 26-27 Aug 2006, where Patrick should act as Multiplier for future NMS Officials training.
- (21) agreed a new **Action Item 06-01** be ESTABLISHED:
Register NMS Staff Members for the EFSL Statistician/Head Coach/Head Officials/Statistician Clinic in Kaiserslautern/DEU 26-27 Aug 2006
 - Secretary
 - a.s.a.p.
- (22) noted the need to clarify who in the future would fill the Head and Assistant Statistician posts in order to allow proper preparation for the upcoming EFSL Competition Season, including training.
- (23) noted the President volunteering to investigate the availability of recent candidates to act as NMS statisticians.

6. MEMBERSHIP FEES

Action (a) Discuss and approve the Proposal for Program Fees 2006-2007

The Committee

- (24) approved the fees as set for the participation in LtS Program courses.
- (25) noted the recommendation made by the Treasurer the committee to consider the reduction of the fee for the participation at the Competition Training program during Fall Season as he felt the numerous course dates conflicting with other swimmers activities and possibly also the costs lead to a reduced number of participants. By scheduling other swim activities during the Fall Season the resulting reduction of fees being paid could be compensated.
- (26) agreed to postpone the decision on a new fee for the Competitive Swim Training Program during Fall Season until the Treasurer provides a calculated fee proposal between meetings.

7. BUDGET

Action (a) Provide a Status Update on the Budget Proposal for the Season 2006-2007

The Committee

- (27) noted that, as in recent years, the subsidy being provided by the NATO Cultural and Sports Clubs (NCSC) Coordinating Committee is not expected to be very high. Financial support has been requested by the President knowing that only a total amount of EUR 9000,- is available for approx. 30 clubs.
- (28) noted a statement made by the Treasurer, that this uncertainty in external funding does hamper a proper calculation of a budget proposal.
- (29) agreed the Treasurer to provide a finalized Budget Proposal by the end of the week for discussion with the President, taking into account, that probably no external funding will be available.

8. EQUIPMENT

Action (a) Discuss and agree to the purchase of new training equipment

The Committee

- (30) noted a statement made by the President, that a first batch of training equipment has recently been ordered and that the costs for jammers had increased, also confirming that the latest order also included the purchase of approx. 16 new Kickboards.
- (31) noted a statement made by the Head Coach Michelle Guillou, bringing to the Committee's attention, that currently a reasonable number of Pull Buoys out of the NMS equipment pool was missing and that a recent count resulted in a total number of only 9 Buoys being left.
- (32) agreed to purchase 6 new buoys to complete a total number of 15 buoys, following the Head Coaches proposal to order an appropriate number of buoys in order to have a full set available for all swimmers participating in a course. The Pull Buoys would be ordered together with a purchase order presently being prepared by the Head Coach.

9. ANY OTHER BUSINESS

Action (a) Discuss any other issues relevant to the NATO Marlins Swim Club

(33) The Committee noted that the former Treasurer Wilhelm Kersten handed over duties together with the existing documentation to the new Secretary, Karsten B. Zwirtz, and the new Treasurer, Dan Lynch, in order to enable both to fulfil their future tasks.

10. NMS CALENDAR

Action (a) Schedule upcoming Executive Committee Meetings

(34) The Committee agreed to have the next NMS Executive Committee Meeting scheduled for the 18 Aug 2006, 12:30-14:30 at the NATO HQ, Brussels/BEL.

Action (b) Review the NMS Calendar for NMS activities or events

(35) The Committee reviewed the NMS Calendar in order to update the NMS Homepage.

11. CLOSING REMARKS

(36) The meeting was closed without further remarks.

Signed

Lori MacRae
President

Minutes taken by: Karsten B. Zwirtz, NMS Secretary