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MINUTES of the NATO Marlins Executive Committee Meeting on 29 MAY 2006

AGENDA

- 1. Approval of the NATO Marlins Executive Meeting Minutes of 04 May 2006**
- 2. Discussion and approval of the NATO Marlins Functional Duties amended as of 29 May 2006**
- 3. Report from Michelle on the publication of an ad searching for additional coaches**
- 4. Discussion and approval of the NATO Marlins Code of Conduct amended as of 29 May 2006**
- 5. Discussion and approval of the creation of an attendance sheet to be filled by competitive coaches for their respective competitive groups**
- 6. Discussion and approval of the NATO Hotel List to be posted on the NATO Marlins website**
- 7. Report of the last Presidents' meeting held in Stuttgart, Germany, on 20 May 2006**
- 8. Discussion and approval of amendments on the NMS "About Our Coaches" to be posted on the NMS Website**
- 9. Any other business**

Attendees: Lori MacRae, President
Dan Lynch, Vice-President
Wilhelm Kersten, Treasurer
Michelle Guillou, Co-Head Coach

Minutes taken by: Michelle Guillou

Action Items for Executive Members: **Highlighted in bold**

- 1. Approval of the NATO Marlins Executive Meeting Minutes of 04 May 2006**
After review of the last NATO Marlins Executive Meeting Minutes, the Executive approved the new layout to be used, the content of the 04 May 2006 Minutes and its publication to the NMS Website.
 - **Lori to send out to NMW Website Manager for publication.**
- 2. Discussion and approval of the NATO Marlins Functional Duties amended as of 29 May 2006**
After extensive review and amendments made to the NATO Marlins Functional Duties, the Executive approved its content as of 29 May 2006.
 - **Michelle to check typos and final layout before 1st June 2006. (Done)**
 - **Lori to send out to *General Membership* members for reading before the upcoming NMS General Election to be held on Sunday, 11 June 2006. (Done)**

3. Report from Michelle on the publication of an ad searching for additional coaches

- Michelle reported that similarly to July 2005 she send out an ad searching for additional swim coaches with a deadline set to 4 September 2006 to 7 swim related websites which have publication opportunities and to 25 swim teams located in Brussels and surroundings.
- **Michelle to follow up on the results later on.**

4. Discussion and approval of the NATO Marlins Code of Conduct amended as of 29 May 2006

After review and amendments made to the NATO Marlins Code of Conduct, the Executive approved its content as of 29 May 2006.

- **Michelle to amend the French version accordingly. (Done)**
- **Lori to send out to NMS Website Manager both the English and French versions for publication.**

5. Discussion and approval of the creation of an attendance sheet to be filled by competitive coaches for their respective competitive groups

After discussion, the Executive approved the proposal by co-head coach Michelle Guillou to create an attendance sheet which must be filled by competitive coaches for their respective groups as a means to better assess overall attendance to swim practices and competitions as well as to validate the annual trophy recipients.

6. Discussion and approval of the NATO Hotels List to be posted on the NATO Marlins website

After review of the last NATO Marlins Hotels List as of 29 May 2006, the Executive approved as a means to avoid team grievances that a note should appear on the document which indicate that all prices are subject to demand, seasons and individual status bases on Identity Cards.

- **Michelle to finalize the document. (Done)**
- **Lori to send out to NMW Website Manager for publication.**

7. Report of the last Presidents' meeting held in Stuttgart on 20 May 2006

- Lori reported that the NATO Marlins swim team changed divisions to the BENELUX division and that consequently the next Divisional championship -which will be hosted in Brussels by ESB- will favour a greater participation by our NMS swimmers.
- Lori mentioned that the dates proposed for our NMS Swim Meets have been retained as below and that we are fully booked:
 - Sunday, 08 Oct 2006
 - Sunday, 12 Nov 2006
 - Sunday, 10 Dec 2006
- Lori mentioned that the meeting was very constructive and that it constituted a nice follow up to the Coaches meeting held a month prior.

8. Discussion and approval of amendments on the NMS "About Our Coaches" to be posted on the NMS Website

- **Michelle reported that she contacted all coaches and amended the list accordingly. (Done)**
- **Michelle reported that she will produce the NMS website version soon when all coaches' pictures have been taken.**
- **Lori to send out to NMS Website Manager for publication.**

9. Any other business

No additional point were raised.