

EFSL Presidents & Scheduling Meeting Stuttgart May 20th, 2006

Meeting Starts 0900:

Opening remarks

- Welcome words by the President; Yves Aubuchon, GKN
 - Attendees Sign up sheet
 - Geilenkirchen Orcas to organize Individual Championship in Feb 07
 - Will need cooperation and help from teams members
- Logistics
 - Breaks - Lunch
- Introduction of the 2006-07 EFSL Board of Governors
 - Vice: Morag Davite ESB
 - Treasurer/secretary: Erin Grazak K-Town
 - Head Official: Huub Gulpers GKN
 - Head Coach: Peter Trummer
 - Head Stats: Martin Seidel GKN
- Introduction of participants
 - Note if all the teams have a representative. One vote per team.

Absent – Aviano, Vicenza (proxy vote by Naples), Eifel – arrival by 14:00?

General Information

- Technical Meeting
 - Purpose: Open forum on technical aspects of the league to make
 - Proposals in order to shorten the discussions at the President meeting
- The last year Bylaws' draft is under revision and formatting
 - This year voted changes will be edited to the last year draft
 - ◊ Vote results will be recorded, and if any changes arise at a later time (within 30 days), the vote results will be adjusted accordingly
 - ◊ From today's date the teams' presidents have 30 days (until June 20th) to submit written objections to any amendment adopted at this meeting
 - The BOD will review the Bylaws before its implementation
- Agenda Items references can be interpreted as follow:
 - TM2 – page 5; means Technical Meeting Minutes item #2 on page 5
 - BOD – page 2; means Board of Director Meeting Minutes on page 2
- Summer Camp Swim Clinic in Austria hosted by EFSL Head Coach, Peter Trummer
- Munich Olympic pool is contracted for Feb 17-18, 2007
- Vicenza Pool problem! They might not be able to swim competitively this year!
- Heidelberg: YS told them that they weren't admitted into their sponsoring program!
 - Possibility that the Installation Management Agency at the European level was looking beyond their team, the concern is that other teams might be affected in the future.
- Meets Scheduling;
 - There will be time allocated throughout the meeting for the team schedulers to work on their schedule.
 - At the end of the day the EFSL regular meets schedule will be drafted, and the team schedulers will have until June 15th to change their plan and submit them to the league Head Stat. There after, any change to the meet schedule will have to be in writing to the Board and approved before any changes take place

Agenda Items

- 1) **Thanks to the outgoing President**
- 2) **NATO Marlins** to be voted in as their second year as a provisional team. **Accepted**
- 3) **Budget/Finance:** Presented by Erin Grazak
 - ◆ Introduction to the new way of calculating the Teams' Yearly Fees
 - ◆ Overview of the 2006-07 season budget

No Divisional fees, medals 1-3, special ribbons 4-6

Seeding fees for Long Distance

4) Officials training (TM5-page 4) – 26 Aug 2006

- ◆ Problem: Inconsistency in officiating
- ◆ Proposal:
 - Head **or TEAM** Official from EACH Team **as a minimum** to attend Officials Clinic.
 - Head Official of each Team to train own Officials.
 - Head Official of each Division to oversee other teams in Division regarding the training of Officials. (see Item # 9)
 - Huub Gulpers to create a 'Training Pack' for teams' Head Officials, (This could be created within the new Officials Committee.)
 - Officials' Qualification Log Book will be updated this Season.
- ◆ Vote results: **Out for email vote.**

5) Officials at meets (TM6-page 4)

- ◆ Problem: Confusion on who is officiating or not during a meet!
- ◆ Proposal:
 - Outfit the officials with a:
 - ◇ Clipboard and credentials (Provided by EFSL)
 - ◇ Meet program, and DQ Codes (Provided by Meet Head Stats)
 - The Teams' Head Official to be accountable for those "Kits"
 - ◇ At the meet
 - The meet referee to provide the "official's kit" to officials who are assign to an area
 - Officials to exchange credentials/boards with each other when change-over occurs, then leave the deck if not working
 - Officials to return the "kit" at end of meet to referee
 - Officials to carry on wearing white shirts & dark blue shorts as a standard

Vote results: For : **All** Against: **None**

6) Meet Head Official's Meeting Standardize checklist (TM4-page 3)

- ◆ Problem: The Meet Head Official meeting conducted before the meets sometimes doesn't cover ALL the important points
- ◆ Proposal:
 - Standardize briefings (coaches, timers, and officials).
 - ◇ EFSL Head Official to implement and send to all Teams.
 - In addition of using the standard briefing, each team **Meet Director** will take the lead to come up with their standardized sheets individualized for their meet (home) pools.

Vote results: For : **All** Against: **None**

7) Disqualification list Statistician **MUST** download software before **EVERY** meet

- ◆ Problem: Disqualification list is/was not accurate
 - Proposal:
 - ◇ We will use the US Code ONLY.
 - ◇ Team Stats to be accountable for issuing up to date DQ Code List to Head Official/Referee
 - ◇ The Hosting Team's Head Official will provide stoke and turn officials with a copy of the DQ Code Sheet.
 - ◇ Officials will be trained accordingly.

Vote results: For : **All** Against: **None**

8) Split time (TM2-page 2):

- ◆ Problem: Some teams do not provide events' official split time during meets while coaches had seeded swimmers in a relay or IM, and anticipated the host team to take split time.
- ◆ Proposal: **Train ALL parents for timing**

- Implementation of standardized Meet Announcement
 - ◊ Including whether Host team would take splits or not.
- Splits will be taken in the following events:
 - ◊ Relays 4 X 50 m Medley & Free / leading swimmer (100m)
 - ◊ IM 200m, first leg
 - ◊ 400m Free, first leg (50m) – must be HAND touch turn

Vote results: For : **All** Against: **None**

9) **304.6 Official's Committee** (TM1-page 1):

- ◆ Chairman: EFSL Head Official-Huub Gulpers
- ◆ Appointment of two team Head Officials as a minimum!
- ◆ It has been decided that there are needs to appoint a Head Official for each Division
- ◆ Proposal:
 - Each division's head official may be on this committee
 - Head Official of each Division to oversee other teams in Division regarding the training of Officials.
 - The Officials Committee Members will work together at preparing training package and officials' aids.
 - Appointment of Members
 - ◊ Nominees per division:
 - Benelux -Morag Davite
 - Rhineland – Lisa Cardillo
 - Southern - Traci Guiarinello
 - Tyrolian - Dan Hoeh

Vote results: For : **All** Against: **None**

10) **105.2 Score Sheets** (TM2-page6)

- ◆ Problem: Meet results takes too long to be sent to the EFSL Stats
- ◆ **Martin Proposal:** Change and re-enforce the Bylaws
 - The host team is responsible for sending the results of all regular meets to the EFSL statistician within 5 working days (by 2000 hrs on Tuesday night following the meet). A \$25 (\$50) fine will be levied against the team whose results are not received by the deadline (time stamped) and another \$25 (\$50) for each 10 (5) working days thereafter.
 - The results of the last competition of the season must be sent within 3 working days (2 calendar days) after the meet to the statistician for the results to be implemented in the overall statistics for the seeding meeting (or a \$100 fine will be levied against the team). (Proposal – teams must submit divisional meet results to EFSL Statistician within 24 hours after the end of the meet.)
- ◆ Discussion:
 - The original \$25 fine is 30 years old. Since every team is using electronic mail, there is no reason to wait 1 week.
 - Since the time between Divisionals and the Seeding meeting was reduced to 1 week the 2nd change is necessary.
- ◆ Proposal to the Presidents: The above Technical meeting proposal is a Bylaws proposal change. The text in black is the original statement and the proposal changes are in red, and reflect mainly the following:
 - Host team MUST submit competition results by 2000hrs on the Tuesday following the meet.
 - A \$50 fine will be levied against the team whose results are not received by the deadline (time stamped) and another \$50 for each 5 working days thereafter.
 - The results of the last competition of the season (Divisionals) MUST be submitted to EFSL Head Stat within 24 hours (otherwise a \$100 fine will be levied against the offending Team).

Vote results: For : **All** Against: **None**

11) Regular meet Shell & Extended optional events(TM1-page 5):

- ◆ Problems:
 - Regular meets are getting too long!
 - Some teams who rent pool are having problem to finish meets without extension of hours, which could get costly.
- ◆ It all comes down to the hosting team to take action to follow the meet plan, and not over book the meet!
- ◆ Proposal:
 - Create a standardize Meet Announcement Form – **MUST post 2 weeks in advance**
 - Post the template on the Website
 - Teams' Meet Director
 - To use it as a minimum to follow the standard
 - Post the completed Meet Announcement form on their website so all the hosted teams have access to it
 - All PoC **MUST** be on Meet Announcement
- ◆ Therefore, Extended meet shell will be offered (like last year) as follow:
 - The program will offer events to the 13 and older age group on a rolling basis from September to end December – **not required NMS will not offer**
 - September/October: 50 fly & 200 back
 - October/ November: 50 back & 200 breast
 - November/December: 50 breast & 200 fly
 - December/January: 200 fly & 50 breast
 - Note: The exact offered strokes time frame will be posted on the Website after the league schedule is finalized.

Vote results: For : **All** Against: **None**

12) Regular meet events qualifying/seeding time (TM3-page 7)

- ◆ Problem: Not all the meets require a seeding time for defined strokes
- ◆ Proposal:
 - No required seed times for the regular season.
 - Long distance events in the extended meet shell – boys and girls heats, can be combined for time constraints, with no requirement to have a lane to separate them.

Vote results: For : **All** Against: **None**

13) Aging up, date(TM3-page 9):

- ◆ Problem: It seems we are favoring a few swimmers by allowing them to swim at Champs after turning a year older after Jan 1st
- ◆ Proposal:
 - Option 1: Change to swimmers swimming the age group for the age they are on August 1. (Example: swimmer is 11 on August 1 but has an August 13 birthday. Swimmer swims the entire season as an 11 year old.)
 - Option 2: Have age up date be December 1
 - ◇ This would be right after the LDM, thus
 - Advantaging some swimmers for the LDM Champs
 - Advantaging some swimmers for the EFSL Individual Champs (EOY)
 - Use the USS Swimming Rule Book if necessary, and **leave it the way it is now!**

Vote results: For no change: **11 – WINS 1 Jan – age up date**, For change: **5**

14) Divisions re-alignment:

- ◆ The Board reviewed past team sizes and projected enrollment. The following changes are possible:
 - Heidelberg to Rhineland
 - Lakenheath to Rhineland
 - NATO to Benelux

- Wiesbaden to Tyrolian

Proposal to President

Benelux Division now

Kaiserslautern Kingfish
SHAPE Seals
Brussels Octopus
Heidelberg Sea Lions
Lakenheath Baracudas

Rhineland Division now

Berlin Bear-A-Cudas
Geilenkirchen Orcas
NATO Marlins
Stuttgart Piranhas
Wiesbaden Wahoos

Tyrolian Division now

Hohenfels Hurricanes
Bamberg Aqua Barons
Würzburg Waves
Eifel Sharks

Southern Division now

Aviano Sea Dragons
Vicenza Mako Sharks
Naples Tigersharks
Sigonella Swordfish
Rota Tiburones

Vote results: For : **All** Against: **None**

Benelux Division new

Kaiserslautern Kingfish
SHAPE Seals
Brussels Octopus
NATO Marlins (their wish)

Rhineland Division new

Berlin Bear-A-Cudas
Geilenkirchen Orcas
Heidelberg Sea Lions
Stuttgart Piranhas
Lakenheath Baracudas

Tyrolian Division new

Hohenfels Hurricanes
Bamberg Aqua Barons
Würzburg Waves
Eifel Sharks
Wiesbaden Wahoos

Southern Division new

Aviano Sea Dragons
Vicenza Mako Sharks
Naples Tigersharks
Sigonella Swordfish
Rota Tiburones

15) Divisionals (BOD-page 5):

- ◆ Teams in divisions are keeping track of whose turn it is to host, and take arrangement between themselves in accordance of the possibility of a particular year
 - Division Teams to define who will be hosting Divisionals
 - ◇ Benelux: **ESB Sunday 28 Jan 2007**
 - ◇ Rhineland: Berlin **Sunday 28 Jan 2007**
 - ◇ Tyrolians: **Hoenfeld Sunday 28 Jan 2007**
 - ◇ Southern: Aviano **Sunday 28 Jan 2007**
- ◆ To help teams organizing logistics, the board agreed to set a dead line date for the host team to submit the final date the meet will be conducted
 - Inform the EFSL Board. Latest at the deadline date (see league schedule)
- ◆ Awards
 - Provided by the league
 - 1-3 medals, 4-6 standard meet ribbons
 - 1-3 Relay Medals

16) Sanctions for teams that DON'T meet deadlines (BOD-page 9).

- ◆ It has been noted throughout the last few years that teams are not meeting deadlines set by the EFSL causing different problems in some areas!
 - Problem areas: **Sanctions should be levied in reference in red**
 - Participation in Clinics
 - ◇ **Teams will not be able to host sanctioned meets if they did not attend the Officials Clinics.**

Vote results: For : **None** Against: **All**

- **Submission of Rosters**
 - ◇ Team results will not be authenticated for League Standings if the roster deadline is not met.

signed by President and sent EFSL Statistician by 30 Sep 06 & 15 Jan 07

Vote results: For : **All** Against: **None**

- **Submission of Meet Results**
 - ◇ Team results will not be authenticated for League Standings if the meet deadline is not met.

Vote results: For : **All** Against: **None**

- **Bringing minimum number of workers to meets**
 - ◇ Visiting Teams must notify the hosting team if they are unable to bring the required number of meet workers per *EFSL Bylaw: 104.2*
 - ◇ EFSL Proposes as a minimum:
 - o 1-10 Seeded swimmers = 1 volunteer
 - o 11-25 Seeded swimmers = 3 volunteers
 - o 26-40 Seeded swimmers = 5 volunteers
 - o 41+ Seeded swimmers = 7 volunteers

- ◆ **Bylaws to reflect the change if voted in**

Vote results: For : **All** Against: **None**

- **Non Payment of Fees**
 - ◇ Membership dues must be **paid by 1 July**. If deadline is not met and arrangements to pay are not made, the team will be made inactive until payment is received.
 - ◇ Seeding fees must be paid at the Seeding Meeting. Failure to pay for seeding fees or failure to make arrangements will result in a **10% fee of the original seeding fees and the loss of voting rights for the next season.**

Vote results: For : **All** Against: **None**

17) **Long Distance Meet**(BOD-Page 9 & TM2-page 8)

- ◆ **Problems:**
 - Decide what is real about the long distance meet. Are they Champs events or not? **Yes**
- ◆ **Proposal:**
 - Make the LDM a meet on its own
 - Change name to EFSL Long Distance Championships (independent of the EFSL Individual Champs, held at the End of the Year, EOY).
 - A northern and southern meet conducted the same day.
 - EFSL to award a long distance medal – separate of the EOY Champs medal.
 - ◇ Results will be compiled
 - ◇ Awards will be mailed to the teams for presentation to their swimmers.
 - ◇ Specific 1-3 LD medals
 - No medal count carried over to the EOY Champs.
 - Charge splash fees to cover expenses of running the meet (if necessary) and awards.
 - Allow swimmers to swim up to 3 events (11 & older).
 - ◇ Events offered per USA Swimming Code:
 - o 400 IM, 800 Free, 1500 Free. (**age groups - same as Champs**)
 - o 10 & U can only swim 800 Free
 - Retain minimum seedtime.
 - Start keeping records, we have: 2004-2005, 2005-2006

Vote results: For : **All** Against: **None** Abstain: **ESB**

18) **Individual Championship (EOY)**, (BOD-page1 & 8):

- ◆ 201.3 Meet Order of Events
 - ◆ **Martin proposed** to put a 3rd event to the Saturday schedule to make the relays possible on Sunday.

- ◆ Saturday session will start at 1200 hrs (after the warm-up starting at 1000 hrs):
 - 12 & under: 100 IM, 50 back and 50 free
 - 13 -19: 100 back, 400 free and 50 free
 - Saturday session will take place in the Training Pool under the spectator stands.
 - Swimmers will be allowed to swim 3 events on Saturday.
 - The Board will request that the bulkhead will be removed for the 50M Events.
 - Confirmed by the Pool manager.
- ◆ Note: Martin have chosen 50 Free due to the fact that this stroke is the fastest event, discussion on the stroke will be necessary.
- ◆ The Board agreed to move the 50 Free events to the Saturday session. This event has the highest number of heats but it is the fastest stroke. This will help keep the Sunday schedule on time.
- ◆ Sunday session will start at 0930 hrs:
 - Parade will mark the beginning of the Sunday Session
 - ◇ Medley Relay
 - ◇ All ages: 200 free
 - ◇ 12 & under: 50 fly
 - ◇ 13-19: 100 fly
 - ◇ **All ages: 200 IM**
 - ◇ 12 & under: 50 breast
 - ◇ 13-19: 100 breast
 - ◇ All ages: 100 free
 - ◇ Freestyle relay
 - 3 events allowed per swimmer.
- ◆ Swimmers will be able to swim 3 individual events on Saturday, and 3 individual events plus two relays events on Sunday.
- ◆ Only "A" relays will be seeded.
- ◆ Awards
 - 1-6 medals, 7-16 ribbons
 - No relay medals
- ◆ Minimum one heat guaranty at Champs
 - If there are no qualifiers in an event, the event will be seeded for one heat.
- ◆ The board think that this would be the next step towards real 2 days Champs, and leaves room to add the 200 m events in all of the remaining strokes.
- ◆ Rights reserve to the organizing teams

Vote results: No vote required-organizing Team will schedule the events on the days. 8 teams against having 3 events per swimmer per day.

19) **BYLAWS-Proposed Changes (in red)**

- ◆ **103.2 Establishing League Records** (TM-page 12)
 - 1) League records are established by swimming faster times than the existing times listed with the league statistician at EFSL sanctioned meets and the EFSL championship meets at the end of the season.
League Records are to be announced to the League Statistician through the *hosting team Head Statistician.*
Ref.: US Swimming rules and regulations 102.21
This reinforces an existing rule from the Statistician's training.
 - (2) New league records must be officially listed with the league statistician before the spring league meeting at the conclusion of the swim-season. At the conclusion of the spring meeting all league records will be considered official and no further changes can be made. **Unless there is legitimate proof provided by the discovering team to the EFSL Statistician.**

(3) An individual swimmer, or a relay team consisting of swimmers of the same age group, **or the lead swimmer of a relay** may establish league records regardless of the age group in which he/she/they compete(s). The record will apply to the actual age group of the swimmer.

(4) Relays consisting of swimmers out of their age group may establish League records. **Relay records can only be established if all swimmers are in the proper age bracket.**

(5) Relays consisting of swimmers of mixed age groups may not establish league records. **(Delete this sentence.)**

(6) League record breakers, individual and relays, will receive at the end of the season, latest at the spring league meeting, an award for each stroke they broke a record in.

Vote results: For : **All** Against: **None**

◆ **107.12 Seeding Procedures** (BOD-page 6)

- **Change in this article will mainly reflect this year Champs new events distribution, and one paragraph will be added to clarify the seeding procedure**

(1) There will be no electronic pre-seeding for CHAMPS. The meet will be seeded at a "seeding meeting" to be held no later than 2 weeks prior to CHAMPS. A representative from each team must attend this meeting.

(2) Once an event has been seeded, and all teams agree, that event is closed and there will no changes made. Team representatives must be prepared for this meeting to include knowledge of which events a swimmer desires to swim and the representative must keep track of how many events a swimmer is seeded for during the course of the meeting.

(3) **At the "Seeding Meeting" swimmers may only be seeded in 3 events on Saturday and 3 Events on Sunday, this includes pick-up and alternate. If a swimmer is seeded in more than 3 events on Sunday, they will be scratched from the first seeded Sunday event. For complete clarification this means if a swimmer is placed in a non-qualified event as a swim up and then placed in qualified events over the limit they will be scratched from the first seeded (qualified) event. All coaches and statisticians must understand this prior to the seeding meeting.**

Example: John Smith is seeded in:

200 IM (as a qualified time)

50M Fly (as a pick up)

200 Free (as a qualified time)

50 Breast (as an alternate),

The swimmer will be scratched from the 200 IM.

Vote results: For : **All** Against: **None**

◆ **101.5 Conduct of Meetings**

- Edition
 - ◇ (3) **Publication of the Agenda Items must be made prior to the meeting. A minimum of 14 days notice is required prior to the convening of a meeting of the Governing Body".**
- Addition
 - ◇ **If a vote was taken on an agenda item that was not published 14 days prior of the meeting, the teams will have up to 14 days (from the date it was published) to change their vote and inform the president in writing. The voting results will be recalculated accordingly.**

Vote results: For : **All** Against: **None**

◆ **Article 7, EFSL Championship**

- Add one paragraph
 - ◇ **107.13 Choosing Champs date procedure**

- o (1) Each team will be notified 14 days in advance of the Seeding Meeting, with two proposed alternative dates.
- o (2) During these 14 days, teams may contact the EFSL Vice-President with their preferred date.
- o (3) Decision to be made at the meeting at the end of those 14 days and/or in accordance with Article 101.5

Vote results: For : **All** Against: **None**

◆ **105.1 Point Scoring** (BOD-page 7)

- This is only to adjust the by-laws. The scoring changed 5 years ago!!!

(1) Point scoring for official placement in dual or multiple meet competitions is as follows:

1. Dual Meet - for individual events: (5) for first place, (3) for second place, and (1) for third place.

For relay events: (7) for first place and (0) for second place.

2. Multiple Meet - Depending on the number of teams participating the scoring is as follows:

Individual Events

3 Teams: 6 - 4 - 3 - 2 - 1

4 Teams: 8 - 6 - 5 - 4 - 3 - 2 - 1

5 Teams: 10 - 8 - 7 - 6 - 5 - 4 - 3 - 2 - 1

6 and more Teams: 12 - 10 - 9 - 8 - 7 - 6 - 5 - 4 - 3 - 2 - 1

Relay Events

3 Teams: 8 - 4

4 Teams: 10 - 6 - 2

5 Teams: 12 - 8 - 4 - 2

6 and more Teams: 14 - 10 - 6 - 4 - 2

Vote results: For : **All** Against: **None**

20) **Re-enforcement & Info** (BOD-page 8-9 & 10):

- ◆ EFSL Record Breakers
 - Record breaker patches will be ordered for LC and SC records
- ◆ 2005-06 Divisionals winner trophies. Do the teams have received them? **(Erin)**
- ◆ Clarification of Meet Director & Meet Coordinator
 - The *Meet Director*
 - ◇ Must be Stroke and Turn or Referee qualified.
 - ◇ Is involved in the DQ Card process
 - ◇ Must attend the **Statistician** Clinic (first half)
 - ◇ Prepares & distributes Meet Announcement
 - ◇ Is the Meet Administrative Referee once the meet has start
 - The *Meet Coordinator* is in charge of facilities:
 - ◇ Logistic
 - ◇ Set up and tear down
- ◆ Addendum to the Official Roster submitted to the EFSL Statistician (per May 2005 Presidents' Meeting Minutes pg. 7)
 - Team presidents are to send a statement with the official roster stating, "I certify that the swimmers listed on this roster are eligible to compete in the EFSL per the requirements listed in the EFSL Bylaws.
 - Team presidents are to send and sign the following statement, "I, (team president's name) have read & **accept** the EFSL Bylaws."
 - This statement could be on the same sheet as the team roster
 - Statements must be scanned and emailed to the EFSL Statistician by the dates listed on the EFSL Calendar.

All technical information should be removed from the Bylaws and created as an annex to the bylaws.

21) **EFSL Schedule**

- ◆ Meets schedule changes dead line – **15 June**

- ◆ Coaches Clinic -18-20 August 2006 in Mittersill, Austria
 - Officials & Stats Clinics
 - ◇ 26-27 August 2006 at Kaiserslautern (Zwartz 2 days & Kilroy? 1 day)
 - ◇ 2-3 September 2006 at Sigonella (Saturday Clinic with Sunday Meet!!)
- ◆ Official Starting Date-1 September 2006
- ◆ Dead line for submitting Teams' Roster to Head Stats
 - 30 September 2006
 - 15 January 2007
- ◆ Long Distance Meet-18-19 November 2006
 - GK offered to host Northern Divisions (11 Nov)
 - ??? to host Southern Divisions (11 Nov)
- ◆ Divisionals Weekend - 27-28 January 2007
 - Date for each divisional meet must be submitted to the EFSL Board by the hosting team NLT 1 September 2006.
- ◆ Seeding Meeting - 3 February 2007 (Stuttgart)
- ◆ Champs - 17-18 February 2007

22) Other Business:

23) Meets Schedule layout & approval:

- ◆ The team schedulers will have until June 15th to change their plan and submit them to the league Head Stat. There after, any change to the meet schedule will have to be in writing to the Board and approved before any changes take place